

## CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

### BOARD OF DIRECTORS REGULAR MEETING

DECEMBER 17, 2020

- 1. Call to Order.** Following an announcement of procedures to be followed by anyone who desired to participate, the virtual regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Tim Grady at 5:38 p.m. on Thursday, December 17, 2020.
- 2. Pledge of Allegiance.** President Grady led those participating in the Pledge of Allegiance.
- 3. Roll Call.** Directors present were Reda Eckerman, Tim Grady, Peter Carlich, Kevin Battles, and Dave Brooks. A quorum was present.
- 4. Approval of Minutes.** It was moved by Mr. Battles, seconded by Mrs. Eckerman, to approve the minutes of the regular Board meeting of November 17, 2020 as presented; motion carried.
- 5. Citizen Participation.** None at this time, but Mr. Grady left this open for anyone who wished to comment and the Board could address this later in the meeting.
- 6. Staff Presentation.** Chief Woodson reported a total of 109 service calls in November: 19 fire, 70 medical, 6 crash, 2 water, 6 lift assist, and 6 other; this compares to 61 call for the same period last year. Total calls year to date are 1048; last year's total was 717.
- 7. Volunteer Report.** Volunteer Association President Rick Booth reported that there are 10 new volunteers including the ones in the Academy, 3 new persons have applied, and there is one support staff volunteer. There have been 6 or 7 regularly responding on calls. The November/December meeting was held last Monday, as the November meeting had to be postponed. They took part in the "Trunk or Treat" project and had over 400 participants. "Operation Santa" had to be cancelled, and they have been doing a drop-off for that; he had just picked up a load of donations from the school today. SLR is serving 205 families this year for Christmas, down 80 from last year; Thanksgiving had a total of 170 this year, down 50 from last year. There are 4 chaplains, and this past month there were several calls in which 3 chaplains were active. He was not sure why there had been such a decrease in families served by SLR, but felt it was possibly due to a number of people having to move out of the area because of a lack of housing facilities and jobs. Food Share today had served only 10 people.
- 8. Finance Report.** Mr. Quick reported cash on hand at the end of November was \$931,571; taxes received to date were \$872,485. \$750,000 was transferred to the LGIP account last week. We have spent \$17,877 on the Tidewater project through the end of November, but he hasn't seen any more invoices come through yet; he's sure there will be more. Vehicle repairs through the end of November were \$38,407, and cost to date for the overhaul of 7201 was \$42,875. Moved by Mr. Battles, seconded by Mrs. Eckerman, to accept the financial report as presented; motion carried. Moved by Mr. Battles, seconded by Mrs. Eckerman, to pay the bills; motion carried. The draft audit was received today, but there had not been an opportunity to review it. Electronic copies will be sent to the Board.
- 9. Correspondence.** Chief Woodson would distribute later.
- 10. Old Business.**
  - a. Tidewater.** Lieutenant Knudson reported that work on the Tidewater station had been put on hold while he was concentrating on the overhaul of Engine 7201, but he would have a report on the expenses for the next Board meeting. He has contacted Lincoln County Community Service and

scheduled a work crew for the 12<sup>th</sup>-13<sup>th</sup> of January to clean up the area behind the station for the proposed water tank. He is contacting Job Corps to see if their masonry class can do the concrete work and the stonework on the bottom of the building. He had some help from someone through Community Service from Benton County, and some of the volunteers have helped, which was much appreciated. By the next meeting he should have the trusses, windows, doors, etc., and pictures to show the progress. Mr. Grady mentioned that when the proposed demolition of the Tidewater station was being considered a deposit had been put down with Web Steel and asked Mr. Brooks about a refund of that money. Mr. Brooks has been in contact with Web Steel but didn't think we would get the full deposit amount refunded as there were some engineering costs involved.

**b. Mackenzie Update on Seismic Survey.** The report had been emailed to the Board but Mr. Battles wanted more time to look at it. Chief Woodson said that he and Assistant Chief Mason wanted to have a work session in January. The timeline for any grant requests just wouldn't work right now.

**11. New Business.** Mr. Grady said that an Executive Session had been held on Tuesday night regarding a personnel issue, but not all the reports were in. At this time Mr. Battles made a motion to give Tim Grady, Board Chair, the power to make any employment decisions going forward at least until the next Board meeting; seconded by Mrs. Eckerman; motion carried.

**12. Chief's Report.** Chief Woodson reported that he is doing the Wednesday COVID meeting conference call; Mondays are the weekly briefing with staff and Seal Rock; he is calling in for the monthly Fire Defense Board meetings. Linda Engel is stepping down as president of the CERT team, so there will be a change of leadership there. As Rick Booth reported, Operation Santa had to be changed this year. Chief Mason is following the state guidelines so the drills and training are suspended until some time after the first of the year. He has met with the State Fire Marshal to finalize the reimbursement for the Otis fire. Greg Dunn had completed the rodent remediation and complete cleaning of the storage building on Crestline. He has applied for another SDIS grant, this one for a security system for Tidewater. He has received the abstract of votes for the tax levy on the November election, and was very pleased at the almost 3 to 1 margin. Moved by Mrs. Eckerman, seconded by Mr. Battles, to accept the abstract of votes; motion carried.

Mr. Grady had some questions about the operations report submitted by Chief Mason. The Board had discussed the possibility of contracting with a company which specialized in EF recovery, and Chief Mason asked for some direction from the Board. Discussion of the past procedures and which plans are available; they go with fire department recommendations and deal with insurance companies, not individuals. It was the consensus of the Board that Chief Mason pursue options with the company; he will keep the Board informed via email. Mr. Grady then questioned the reference to portable radios and wondered if a replacement program needed to be started or more radios were needed. Chief Mason said both. Currently the radios are not on the vehicles and need to be picked up when someone is responding to a call. He would like to get a grant from FEMA to replace the current radios, which are outdated and don't hold a charge, and increase stock. Board approved by consensus. Mr. Grady asked about the FIT testing, as we are still paying rent. The grant money for the new machine has not yet been released by the Tribe; in the past the county has rented the FIT machine in November and December so the testing was done in November and the machine returned. Testing is now good until November of next year; when the grant is awarded there will be no rent and testing can be done any time. On the wildland PPE, did Chief Mason want to put this in the budget to get every year? He said his goal is to clear out the balance of this year's grant from the Tribe, and go for another grant from them for different gear. It would not be a bad idea to have in the budget for backup.

**13. President's Report.** None.

**14. Questions from the citizens and viewing audience.** Lieutenant Jo Bartling, speaking as an individual, wanted to thank the Board for their support in becoming a Paramedic. He has completed his internship and will be taking his capstone test next week, and hopefully after the Christmas break he will be able to go on the National Registry. The Board congratulated him on his progress. Speaking as the Union President, they sent emails to the Board and have not received any communications in response. Mr. Grady said he was under the impression that Lieutenant Knudsen was keeping them informed. The Union requested a possible ZOOM meeting with two Union members and two Board members, not an official Board meeting. Mr. Grady will have to check on whether that can be done.

**15. Good of the Order.** Mr. Carlich wanted to thank the patrons for all they have done and the way they have supported us; he really appreciated the way the levy turned out and wanted to say “Merry Christmas” to all. He is also very pleased with the progress in Tidewater and Erich and his crew are doing a great job.

Mr. Grady asked about 7201. Lieutenant Knudson reported that it came back from Salem today complete with new communications equipment, valves, lighting, etc. and is back in Bay 3. He will replace the generator tomorrow; it did well on the trip. He expects it can be put back in service on Tuesday.

There being no further business to come before the Board, the meeting was adjourned at 6:25 p.m.

Respectfully submitted,

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Jan K. Hansen, Recording Secretary

Approved:

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Board Chair