CENTRAL OREGON COAST FIRE AND RESCUE DISTRICT

BOARD OF DIRECTORS REGULAR MEETING

OCTOBER 19, 2017

1. Call to Order. The regular meeting of the Central Oregon Coast Fire and Rescue District Board of Directors was called to order by President Grady at 5:36 p.m. on Thursday, October 19, 2017.

2. Pledge of Allegiance. Mr. Grady led those present in the Pledge of Allegiance.

3. Roll Call. Members present were Reda Eckerman, Tim Grady, Dave Brooks, and Kevin Battles; Eric Stafford was excused. A quorum was present.

4. Approval of Minutes. It was moved by Mr. Brooks, seconded by Mr. Battles, to approve the minutes of the regular Board meeting of September 21, 2017, as presented; motion carried.

5. Citizen Participation. Peter Carlich asked about progress on the Tidewater station. Chief Woodson is still working on drafting information to be used in requesting bids/RFP's.

6. Staff Presentation. Chief Woodson reviewed the monthly report sent to the Board; there was a total of 89 calls for the month, but they are slowing down. Aerial ladder testing was performed on September 30th; it hadn't been done for a couple of years and will need some maintenance before it will pass inspection. He had been misinformed when the truck was acquired and thought it would be okay, but he will get some quotes and decide if it is worth the investment. It is required to pass more stringent tests than regular commercial ladders, and if it will be too expensive to meet the standards it could be sold. The Oregon Fire Service Conference is scheduled for October 26-28; Chief Woodson and Mrs. Eckerman are scheduled to attend. Burn season is open, and a noxious smoke ordinance needs to be adopted by the Board. Mrs. Eckerman advised that the City had just adopted a nuisance ordinance which included noxious smoke; the Chief will look at the City ordinance to see how it can be adapted to the District. There was an incident during a motor vehicle accident in which a fire truck was moved while the light tower was still up. The quote for repairs was $18,000; it will be submitted to the insurance company. Mr. Grady suggested adding a sticker to the truck that reads "Look Up" for use during the walk-around. It was also suggested that when the repairs are made provision be made for a lockout on the light tower.

7. Volunteer Report. Volunteer Association President Steinman reported a response of 98 volunteers on 32 calls. Some boat training took place on Wednesday in response to a boat grounded in the Alsea; the crew learned why they do the training, and the procedure worked well. She will also be at the Fire Service Conference through her role as a career enrichment teacher at WHS. Because Kassie went to Nationals with the SkillsUSA program we were eligible for a grant which was used to purchase 5 adult and 5 infant CPR masks which can be used in training at the school. Through the Perkins Grant it was possible to get an AED Trainer Kit. Hwy 34 is done being approved as a Scenic Byway; from a tourist standpoint this is great, but from a fire emergencies standpoint it could be more of a problem. Discussion of scenic byways and possible improvements that could be a result of the designation.

8. Finance Report. Mr. Quick reported that as of the end of September there was $343,340 in the accounts; net of reserve funds there was $185,357, so we are in good shape going into the tax season. As soon as the taxes begin coming in, money can be moved into the investment accounts which are in the process of being set up. It was moved by Mr. Brooks, seconded by Mrs. Eckerman, to accept the Treasurer's report; motion carried. It was moved by Mr. Brooks, seconded by Mr. Battles, to pay the bills; motion carried.

9. Correspondence. This was originally under "New Business", referring to a letter received from the Seal Rock Rural Fire District Board of Directors indicating what they seemed to perceive as a non-response issue to water rescue operations in the Alsea Bay. Discussion. The SOG for the COCFRD boat calls for a minimum crew of three in responding to a call; a diminished crew could be used for training but our standard used for operating is that it only goes out with at least three or more at any time. Seal Rock is unfamiliar with conditions under which the boat can be used and that it cannot be used in every situation, although records indicate a mutual aid response of about 90%. Mr. Grady indicated a need to respond to Seal Rock, explaining the SOGs for boats. The boat team would love to work and train cooperatively with Seal Rock, but not at the expense of the safety of the crew, and the boat will remain under our control.

10. Old Business. None.

11. New Business. Covered under "Correspondence".

12. Chief's Report. At their request, Chief Woodson did a presentation Sunday at Our Savior Lutheran Church regarding what kind of equipment the District could use as a result of a fund-raising project the church is planning for this evening. He felt the funds could well be used to supply outlying stations with medical equipment, especially AED's. He has been looking at reconditioned self-contained breathing apparatus, and found online yesterday that Clackamas County has 300 surplus scba. These are 10-15 years old, but still newer than all but 6 of what we have; this will be a good opportunity to upgrade and standardize our equipment and then surplus out our old ones. Following extensive discussion of the annual volunteer recognition banquet, it was decided to have Rick Snow cater the dinner at the Community Center. It's traditionally held during the middle of December, but the date will be determined by the venue availability. While here, the former chief had budgeted for a new compressor; the old one was repaired but developed electrical issues. Before any repairs were made, Chief Stearns contacted Chief Woodson that the Sheridan Fire District had received a grant for a new compressor, and they donated their old one to us; Chief Woodson reimbursed Chief Stearns for the transport costs. It is used, but probably 10 years newer than the current one. He is still working with Pioneer concerning the use of their building as an option for housing trucks until it sells. He and Mr. Brooks have been meeting with PacWest to discuss building modifications in order to put together a plan to present to the City Council. The crew has been practicing loading and unloading patients and equipment with LifeFlight. They had also been involved in a search and rescue up Risley Creek, which was good preparation for the search and rescue training scheduled for next week. Chief Woodson has put together an invoice for mileage for his move; his contract reimbursement was set at $1,000. Moved by Mr. Brooks, seconded by Mr. Battles, to pay the $1,000 moving expenses for Chief Woodson; motion carried. Mr. Carlich questioned the problem mentioned last meeting regarding the Yates Road calls; discussion concerning mutual aid with Alsea. They haven't been dispatched there since the last meeting, but Chief Woodson emphasized that there is no problem when it's a real emergency.

13. President's Report. Mr. Grady noted that the Fire Chief 6-month evaluation had been scheduled under the Executive Session, but it would not be done at this meeting. Sample evaluation sheets were included in the meeting packet; this should have been done at Chief Woodson's six-month anniversary in September. After discussion of the various forms, it was decided to use the short form at the next meeting and conduct a more detailed evaluation later.

14. Good of the Order. None.

EXECUTIVE SESSION. Mr. Grady adjourned the regular meeting at 7:07 p.m. and called an Executive Session of the Board, pursuant to ORS 192.660(2)A to discuss contract negotiations and personnel issues. At 7:29 p.m. the Executive Session ended and the Board moved back into open session.

Actions, if any, from the Executive Session: None.

There being no further business to come before the Board, the meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Jan Hansen, Recording Secretary

Approved:

Board Chair