

## CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

### BOARD OF DIRECTORS REGULAR MEETING

NOVEMBER 19, 2019

- 1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Tim Grady at 5:32 p.m. on Thursday, November 19, 2019.
- 2. Pledge of Allegiance.** Mr. Grady led those present in the Pledge of Allegiance.
- 3. Roll Call.** Directors present were Reda Eckerman, Tim Grady, Dave Brooks, and Kevin Battles; Eric Stafford was excused. A quorum was present.
- 4. Approval of Minutes.** Moved by Mr. Battles, seconded by Mrs. Eckerman, to approve the minutes of the regular Board meeting of October 17, 2019 as presented; motion carried.
- 5. Citizen Participation.** None.
- 6. Staff Report.** Chief Woodson reported a total of 69 calls for service for October, one more than for the same period in 2018. Year to date responses are 656, compared to last year's total of 697.
- 7. Volunteer Report.** Chief Woodson has been working with Cheryl Wittmeir and the by-laws are being changed so even new people can be voting members. An organizational meeting is scheduled for next week on November 26. One of the concerns is if there is a medical call in the middle of the night and the ambulance is not available, only one person is on duty to answer the call; this is a safety issue. Several of the volunteers are trying to work out a schedule so that one of them would be available to assist. As reported last month, Bob Carskadon is back with the department, and he, Jim Krause, and Craig Mitch are taking care of Tidewater, in addition to answering calls. Liz Bolland, who has provided Thanksgiving dinner for the station in the past, is not able to do it this year. Erich Knudsen and his wife have volunteered to do so this year and Chief Woodson invited the Board, volunteers, and staff plus their spouses to join together for Thanksgiving dinner. He said that the department would certainly help buy the turkey, etc., and expressed everyone's appreciation to the Knudsens for their effort.
- 8. Finance Report.** Mr. Quick reported cash on hand at the end of October of \$539,807; taxes received in November so far have been \$281,389. There was a big expenditure for the USDA Grant, which was for \$100,000 with a District match of 40% and was used for power rescue tools and scba equipment. This wasn't in the new budget, and he was proposing taking \$20,000 from the Boat Facility & Related account, and \$20,000 from Engine/Ambulance Equipment Reserve, and had prepared a resolution to that effect. Mr. Grady then read **Central Oregon Coast Fire & Rescue District Resolution #2019-15 AMENDING THE BUDGET FOR FISCAL YEAR 2019/2020**. It was moved by Mr. Battles, seconded by Mr. Brooks, to adopt Resolution #2019-15; motion carried. Moved by Mr. Brooks, seconded by Mrs. Eckerman, to accept the financial report as presented; motion carried. Moved by Mr. Battles, seconded by Mrs. Eckerman, to pay the bills; motion carried.

**9. Correspondence.** Chief Woodson presented a letter of appreciation from Ms. Kier.

**10. Old Business.**

**a. Tidewater.** Mr. Brooks reported that the survey is done, but still need a geological report. Chief Woodson has been able to contact a company which has done work in this area. Progress is being made. Mr. Battles was able to contact the owner of the adjacent property, and Chief Woodson is checking on demolition costs.

**b. Purchase and installation of radios, warning equipment in new staff pickup.** Chief Woodson couldn't find the approval of the purchase and installation of the necessary equipment for the new truck; it was in the budget for last year but the truck wasn't delivered until after the beginning of this fiscal year. Mr. Grady advised that since it was a budgeted item no action was needed.

**11. New Business.** None.

**12. Chief's Report.** Chief Woodson reported that there had been another meeting with the Union on Wednesday, and the contract will be presented to the Board during the Executive Session. The quote from Wireworks for installation of lights, siren, radios, etc. would be around \$25,000, as discussed earlier regarding the new pickup. Newport Signs will be down when the weather allows to remove the lettering from the surplus Engine and Ladder Truck. The mechanic who does some of the repair work will be here the first week in December to trouble shoot and perform some motor work on the Engine. Once repaired he will take both trucks and sell them for us; he thinks we could get \$20,000 out of the Engine if we are willing to finance it over 3-4 years. Consensus of the Board was agreeable to financing. The ISO representative came down and looked over the records, etc., and was concerned about Five Rivers. Chief Woodson took him out and showed him Five Rivers; the generator isn't working yet but he was happy with the progress and wants to see a video of operations in six months. Chief Woodson and Mrs. Eckerman both attended the Fall Fire Conference and it was a good experience with great networking opportunities and lots of information. The crews were in California for 8 days; we sent a brush truck and 3 personnel and we should receive \$9,600 for the truck plus fuel and meals, \$1,116 for shift coverage, and \$17,117 to cover personnel costs. He was glad we were able to participate, it was a good experience, but it takes time for the payments.

**13. President's Report.** None. Mr. Battles asked about progress on a proposed meeting with the Seal Rock Fire District. Chief Woodson has talked with Chief Sakaris who suggested Mr. Grady talk to their Board Chairman to set up a meeting. Notice needs to be posted at least 24 hours before a joint meeting.

**14. Good of the Order.** None.

**EXECUTIVE SESSION.** At 6:00 p.m. Mr. Grady closed the regular Board meeting and called an Executive Session pursuant to ORS 192.600(4) for discussion regarding personnel issues, Contract Negotiations and property acquisition. At 7:22 p.m. the Executive Session ended and the Board returned to regular session.

**Action Taken:** No decisions were made.

It was moved by Mrs. Eckerman, seconded by Mr. Battles, to approve the Union Contract as presented; motion carried.

It was moved by Mrs. Eckerman, seconded by Mr. Brooks, to authorize Chief Woodson to represent the Board in potential property negotiations; motion carried.

There being no further business to come before the Board, the meeting was adjourned at 7:25 p.m.

Respectfully submitted,

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Jan K. Hansen, Recording Secretary

Approved,

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Board Chair

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