

CENTRAL OREGON COAST FIRE AND RESCUE DISTRICT  
MAY 26, 2016  
BOARD MEETING MINUTES

1. Call to Order and Roll Call: Chair Woodruff called the meeting to order at 5:30 p.m. Chair Woodruff and Board Members Grady, Brooks, Quayle and Phillips answered the roll. A quorum was present.
2. Approval of Minutes: The Board considered the minutes from the meetings of February 28, April 21, May 10 and May 13. Mr. Brooks moved to approve the minutes as presented. Mr. Phillips seconded, and the motion carried unanimously.
3. Citizen Comments: Keith Marquand, Waldport Heights, addressed the Board. He requested that Mr. Woodruff resign immediately. He then asked the rest of the Board members why they shouldn't be recalled, and wanted to know what their plans were for the District. There were no other citizen comments.
4. Staff Presentation: Lieutenant Joll reported that he had attended the final prebuild meeting for the new ambulance on May 23<sup>rd</sup>, and the anticipated delivery date would be August 18. There had been some change orders, mostly incidental. The most significant change was the addition of an electrical step, which had slightly affected the price, increasing the District's portion of the costs for the match. Interim Chief Reed noted that change will be reflected in the 2016/17 budget that will be presented for consideration.
5. Volunteer Report: Mr. Booth noted that there had been 14 people in attendance at the previous night's meeting. Recruitment is a major issue, and they are working on a shift calendar and iterating station duties. Upcoming activities include the Beachcomber Days celebration and the 3<sup>rd</sup> of July barbecue. They are also going to be coordinating hydrant flushing with the City's Public Works department. Four applications have been sent to Special Districts for background checks, and they will hopefully hear back on those next Tuesday.
6. Budget Update: Mr. Reed noted the change in the budget schedule due to the delay in election results from the County. The budget will be available to the public on June 7, and the Budget Committee meeting is scheduled for June 14, with a followup meeting scheduled for June 23 if necessary. All budget committee members have been notified regarding the changes.
7. Financial Report: Following a brief discussion, Mr. Phillips moved to accept the financial report. Mr. Brooks seconded and the motion carried unanimously. Mr. Phillips then moved to approve paying the bills. Mr. Brooks seconded and the motion carried unanimously.
8. Ratify Labor Contract: Mr. Woodruff stated that the union negotiations had no financial impact to the District budget. Mr. Reed added that if the tax levy passes, it will be good to have the contract already in place prior to hiring additional personnel. Mr. Brooks

moved to ratify the union contract. Mr. Grady seconded and the motion carried unanimously.

9. Safety Minutes: Mr. Woodruff noted the comment about people from the supporting districts entering the fire without proper equipment. Mr. Reed stated that these are issues that have been brought to him, and he was following up with the other districts.

10. Chief's Report: Mr. Reed reported that he has met with all the fire chiefs in the area, and he plans on meeting with them once a month or more in the future. Lt. Joll is currently working on unit number changes for further distinction on callouts and better tracking. The joint training sessions with Yachats and Seal Rock have gone from once a month to seven joint trainings being scheduled in the month of June. They have been doing some major housecleaning and organizing, and his next step was to review documents such as the mutual aid contracts and departmental policies to ensure that they are current and up to date. He is also working with the volunteers to chart out a course through at least the first of the year, which will provide the ability to coordinate training. There should be a rough draft of the business plan done by the second week of June, regardless of the outcome of the election. He noted that his recommendation was to hold off on hiring until after January to ensure that other things are taken care of first. Mr. Brooks asked about the status of the fire station at Tidewater and Mr. Reed noted that he was following up on this. All of the stations need to be inventoried as well as a laundry list of necessary items that need to be accomplished. He stated that he was very pleased with the cooperation and assistance being provided by the volunteers.

11. Executive Session: The Board recessed into Executive Session pursuant to ORS 192.660(2)(a): To consider the employment of a public officer, employee, staff member or individual agent. The topic of discussion was a financial services contract. The Board reconvened into Open Session at 6:07 p.m.

12. Actions, If Any, From Executive Session: None.

13. Adjournment: At 6:09 p.m., there being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Reda Q Eckerman, Recording Secretary

Approved:



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Board Chair