

# CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

## BOARD OF DIRECTORS MEETING

MAY 19, 2022

- 1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Pankey at 5:30 p.m. on Thursday, May 19, 2022.
- 2. Pledge of Allegiance.** Mr. Pankey led those present in the Pledge of Allegiance.
- 3. Roll Call.** Directors present were Reda Eckerman, Buster Pankey, Todd Holt, and Kathryn Menefee; Kevin Battles was excused. A quorum was present.
- 4. Approval of Minutes.** Moved by Mrs. Menefee, seconded by Mr. Holt, to approve the minutes of the regular meeting of the Board on April 21, 2022 as presented; motion carried. Moved by Mrs. Eckerman to approve the minutes of the meeting of the Budget Committee on May 12, 2022 as presented; Mr. Pankey, Mr. Holt, and Mrs. Menefee declined to approve the minutes as none of them had attended the meeting. Mrs. Eckerman withdrew her motion until the next Board meeting when Mr. Battles would be present.
- 5. President's Report.** None.
- 6. Citizen Participation.** None.
- 7. Staff Presentations.** Chief Mason reported that there had been 92 calls for April, 45 so far this month, and a total of 462 calls to date this year. Mr. Holt wanted to comment that on a recent call to Peterson Park the responders had done an excellent job. **Training.** Total hours to date are 978.5, with 123.75 hours from 4/15 to 5/16. **Maintenance.** Lt. Knudson was teaching an EMR class but his report was in the packet. Chief Mason advised that all the apparatus is functional, the propane line was installed at Tidewater, and Lt. Knudson was up at Tidewater yesterday and today prepping for the sheetrock installation planned for June. **Administration.** None.
- 8. Volunteer Report.** In President Booth's absence. Mrs. Knudson reported that several of the firefighters and the CERT team have been working with a program at the High School; the Mother's Day pancake breakfast was very successful, and they had held their first CPR class open to the public, which filled up in 24 hours. They will schedule another public CPR class for next month, and will continue monthly classes until interest slows down. The EMR class is going on right now on Tuesdays and Thursdays. They will be working in June with the Beachcombers celebration. There are about 12 active volunteers, including the two new ones.
- 9. Union Report.** None.
- 10. Finance Report.** Mr. Quick reported that April ended with \$797,098 in the account and he anticipates that we will end the year ahead of what was budgeted for new working capital for the next fiscal year. So far the levy funds are above budget, including the prior year's levy which is

at \$24,262 but was budgeted for \$15,890. Sale of surplus property is at \$33,948 against a budget amount of \$5,000. Personnel is under budget at 82%, but fuel is over by 18% so far. It looks good for going into the next year. Moved by Mrs. Menefee, seconded by Mr. Holt, to accept the financial report as presented; motion carried. Moved by Mrs. Eckerman, seconded by Mrs. Menefee, to pay the bills; motion carried.

**11. Correspondence.** Mrs. Knudson had put a letter in the front of the notebooks, but she had a card from the Kindergarten class which they had all signed, and a picture of one of the Girl Scouts who had represented the First Responders in the Loyalty Days parade, which she passed around to the Board.

**12. Old Business.** None.

**13. New Business.** None.

**14. Chief's Report.** Chief Mason had included a monthly report from the Ryan Group, showing their activity to date. Mackenzie is on hold pending a decision on a seismic grant. There have been two letters of interest received so far for the Civil Service Commission, and just waiting for one more. The budget is ready for next month and he has applied to Siletz for another hose grant. There is still nothing from FEMA. On Action Items, the Five Rivers water supply is in the budget, and he is working on getting quotes for the jet dock installation. So far he only has two, and the one that was originally for \$18,000 has come back as \$22,000 instead. If need be he will have to work with just the two bids. The boat will be left there unless storms come in; if there is bad weather it will be pulled. He has budgeted for rent for the full year.

**15. Questions from Citizens or Viewing Audience.** Do CPR classes include CPR for infants? Yes.

**16. Good of the Order.** None.

**17. Adjournment.** There being no further business to come before the Board the meeting was adjourned at 5:49 p.m.

Respectfully Submitted,

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Jan K. Hansen, Recording Secretary

Approved:

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Board Chair