

# CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

## BOARD OF DIRECTORS MEETING

JANUARY 19, 2023

- 1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Reda Eckerman at 5:30 p.m. on Thursday, January 19, 2023. She explained the procedure to be followed for any questions or concerns from the viewers of the live-streamed meeting.
- 2. Pledge of Allegiance.** Mrs. Eckerman led those present in the Pledge of Allegiance.
- 3. Roll Call.** Directors present were Reda Eckerman, Jon MacCulloch, Ray Woodruff, and Kevin Battles; Zach Akin was delayed. A quorum was present.
- 4. Approval of Minutes.** Moved by Mr. Battles, seconded by Mr. MacCulloch, to approve the minutes of the regular Board meeting of November 17, 2022 as presented; motion carried.
- 5. Citizen Participation.** None.
- 6. Staff Presentations. Response Logs.** Chief Mason reported on two logs, a total of 1,002 calls for 2022 and 42 so far this year. Director Akin arrived. **Maintenance.** Maintenance Officer Erich Knudson reported that the issues with the engines and tenders which he had talked about at the November meeting have been taken care of and all the valves fixed and plumbing parts replaced. On February 8<sup>th</sup> they go back for re-test and we should be back into Level One. **Administration.** Office Administrator Wendy Knudson has been working on the Appreciation Banquet and will email out the program for the evening; there will be raffle prizes, awards, etc. The Moose will be catering the dinner at the Alsi Resort.
- 7. Volunteer Report.** Mrs. Knudson reported that they had participated in Operation Santa and at the Open House she had taken 98 kids' pictures; she estimated a total turnout of at least 200 people. The school, Beachcombers, and the Lutheran Church also participated so there were lots of activities going on and made it a very nice event. Bingo has been cancelled until February 17<sup>th</sup>. There is enough to fund one scholarship for an EMT and at their next meeting they will discuss how to go about it. They plan to get some pointers from Beachcombers on the process to be followed.
- 8. Union Report.** None.
- 9. Finance Report.** Mr. Quick reported \$961,675 on account at the end of the year. Current year levy funds are at \$855,440, 97% of the amount budgeted, and previous year's levy is at \$13,536, which is 104% over budget. There were no surplus sales. He reviewed several accounts; fuel is at 63%, building maintenance was \$8,427, engine/ambulance equipment is at 7.9%. So far everything looks pretty good. Moved by Mr. MacCulloch, seconded by Mr. Akin, to accept the financial report as presented and pay the bills; motion carried.
- 10. Correspondence.** None, except for some Christmas cards.
- 11. Old Business. Oregon Savings Growth Plan Resolution.** Chief Mason explained that this was the resolution to put into place optional participation in the Oregon Savings Growth Plan for employees. This does not replace the present 457 Plan, it just gives a choice. Mrs. Eckerman read **Resolution #2023-01 Resolution for Inclusion under the State of Oregon Deferred Compensation Plan.** Moved by Mr. Battles, seconded by Mr. MacCulloch to approve the resolution as read; "yes" voted by Mrs. Eckerman, Mr. MacCulloch, Mr. Akin, and Mr. Battles; Mr. Woodruff voted "no". Motion carried.

**12. New Business.** None.

COCFRD Board Meeting, January 19, 2023...pg. 2

**13. Chief's Report. Mackenzie.** The seismic grant was submitted on time and there should be a decision by the end of February. **Grant Funding.** He is still working on being able to apply for BRIC funding. The first FEMA Grant is still pending, and he is now working on a new grant for this year for a Type 1 Engine. OFSM Engine Grant is still pending and he submitted some supplemental information; there aren't any Type 3 Engines available. The OFSM Staffing Grant is still waiting for a decision. He is in the middle of applying for a Ford Family Foundation Building Communities Grant, which includes financing firehalls. He hopes to have it submitted by Friday, with a possible response in 50 days. **Automatic Aid Agreement.** Yachats and Central Coast have both signed the Agreement, which was submitted to Seal Rock about three months ago with no response other than a request for more time to review it. Following considerable discussion as to what procedure to follow it was moved by Mr. Battles, seconded by Mr. MacCulloch, to direct Chief Jamie Mason to contact Seal Rock to find out where they are with regard to the Automatic Aid Agreement; "yes" voted by Mrs. Eckerman, Mr. MacCulloch, Mr. Akin and Mr. Battles; Mr. Woodruff voted "no". Motion carried. **Building Purchase.** Waiting for appointment for title signing with Western Title. **Board Goal Setting Workshop for 2023.** A tentative date of March 2<sup>nd</sup> was set. There will be another Board meeting before then. **Action Items.** These haven't changed until closer to budget time.

**14. President's Report.** Mrs. Eckerman reminded everyone that the election in May will be for all five Board positions, two 4-year terms and three 2-year terms. The forms to be submitted to the County are on-line or will be available at the station. The first day to file is February 4<sup>th</sup>; there is a \$10 filing fee and a separate fee to be included in the voters' pamphlet.

**15. Questions from the Citizens and Viewing Audience.** None.

**16. Good of the Order.** Chief Mason pointed out that included in the packet was a letter from Local Government Law Group regarding updating the District's public contracting rules, for \$185, for review. It will be put in the Board packet for the next meeting for discussion and action. Mr. MacCulloch and Chief Mason will plan to get together to prepare for a meeting with Representative Gomberg.

**17. Adjournment.** There being no further business to come before the Board the meeting was adjourned at 6:14 p.m.

Respectfully submitted,

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Jan K. Hansen, Recording Secretary

Approved:

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Board Chair