

**CENTRAL OREGON COAST FIRE & RESCUE DISTRICT**

**BOARD OF DIRECTORS MEETING**

**JUNE 15, 2023**

**1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Eckerman at 5:30 p.m. on Thursday, June 15, 2023. She explained the procedure to be followed for participation by viewers of the live-stream meeting.

**2. Pledge of Allegiance.** Mrs. Eckerman led those present in the Pledge of Allegiance.

**3. Roll Call.** Directors present were Reda Eckerman, Zach Akin, Jon MacCulloch, and Kevin Battles; Ray Woodruff was excused. A quorum was present.

**4. Budget Hearing.** At 5:31 p.m. Mrs. Eckerman opened the public hearing on the proposed budget for the fiscal year 2023-2024. There being no public comment, the hearing was closed at 5:32 p.m.

**5. Approval of Minutes.** It was moved by Mr. MacCulloch, seconded by Mr. Akin, to approve the minutes of both the Budget Committee meeting and the regular Board of Directors meeting of May 18, 2023 as presented; motion carried.

**6. Citizen Participation.** Mr. Rick Booth, speaking while still a citizen, wanted to thank Kevin Battles and Ray Woodruff for the time and effort they have spent as members of the Board, especially Kevin for staying on, and promised to do his best as his replacement on the Board. Mr. Greg Dunne echoed Mr. Booth, and thanked all the members for their service.

**7. Staff Presentations. Response Logs.** Chief Mason reported a total of 86 calls for April, 85 for May, and 30 calls so far in June for a year-to-date total of 397. **Maintenance.** Maintenance Engineer Knudson talked about access to the boat now that it is down at the Port and making sure keys are available; the GPS is stored separately. The camera is working well (as is the siren) and he has been successful in moving at least two separate groups of people away from the dock area. The Port has all their cameras and he will begin their installation next week. The cover now has weight packs to make installation easier when it's windy. He has a surprise he is working on and hopes to have it completed by the August workshop; otherwise, everything is working well. **Administration.** Administrative Assistant Knudson said she would give the new Board members a break in July and not start work on updating sections of policies until August. They will, however, get a big welcome package. Existing wording and proposed wording will be clearly delineated.

**8. Volunteer Report.** Bingo will be held on Friday night, with a jackpot of \$731. They have to limit attendance as there were too many people last time. One or two of the scholarship applicants will be there working; next week there will be one more coming to work as part of the application process and as volunteers.

**9. Union Report.** Not available; on call.

**10. Finance Report.** Mr. Quick reported a total cash on hand of \$560,957 at the end of May; all the levies have been coming in over budget. There was an additional \$21,000 in current levy not received until yesterday. He will have to do a couple of resolutions to adjust for communications and building maintenance, which are both under budget. Fuel hadn't yet exceeded the budget, but it will have by now. Vehicle maintenance was \$29,702 and budgeted at \$15,000. Moved by Mr. Battles, seconded by Mr. MacCulloch, to accept the financial report as presented; motion carried. Moved by Mr. Battles, seconded by Mr. Akin, to pay the bills; motion carried.

**Budget Resolution #2023-04.** Mrs. Eckerman read Resolution #2023-04 adopting the budget, making appropriations, imposing the tax and categorizing the tax for fiscal year 2023-2024. It was moved by Mr. Akin, seconded by Mr. Battles, to approve Resolution 2023-04 as read; motion carried. Mrs. Eckerman advised that there was another "housekeeping" resolution to be read; every 10 years the equipment reserve fund needs to be renewed. She then read **Resolution #2023-05 A Resolution Regarding Continuance of the Equipment Reserve Fund.** Moved by Mr. Battles, seconded by Mr. Akin, to approve Resolution #2023-05 as read; motion carried.

**11. Communications.** None.

**12. Old Business.** None.

**13. New Business.** None.

**14. Chief's Report.** Chief Mason reported on the status of the current grants. In the absence of the seismic grant he will be reapplying to the Ford Family Foundation for improvements to the building, namely the siding, bay doors, and roof. They will need some sort of in-kind contribution from the community; this can be covered at the workshop. He is still working on a BRIC grant; the recent power outage emphasized the need for a new generator. We did not receive the seismic grant but will try again this year; he is still waiting to hear from Mackenzie regarding this. FEMA is still working on their grants. FY21 is past the awarding and now into the funding; FY22 is still in the process. We did get the OSFM grant for \$28,000 for temporary wildland staffing, on top of the \$7,000 left from last year, so we are trying to put a third rider on the engine every day. We received a \$3,500 grant from STCCF; we are trying to get a LUCAS Device, which will cost \$17,000 but there is a potential HPP grant to provide the remaining funding. There is an ODF Fire Equipment Grant pending for wildland communications and suppression equipment. On May 28<sup>th</sup> the county closed burning, and on June 9<sup>th</sup> ODF opened fire season, which is very early. We span two of the fire land seasons and have already had 4 wildland fires in our area. The potential is for a really bad fire season. On surplus, we are waiting until the rest of the new hose comes in. Chief Mason added that both he and Lt. Knudson are pulling shifts until the end of July, when regular staffing will resume, in order to keep overtime cost down (there are two people on medical leave and one on vacation). Their efforts are appreciated.

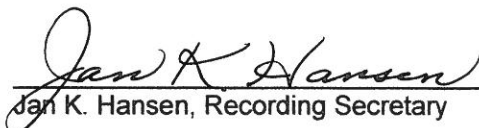
**15. President's Report.** None.

**16. Questions from the Citizens and Viewing Audience.** None.

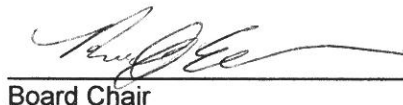
**17. Good of the Order.** Mrs. Eckerman explained that the Board has to accept the Abstract of Votes from the May election. Moved by Mr. Akin, seconded by Mr. MacCulloch, to accept the Abstract of Votes; motion carried. As this was his last meeting, Mrs. Eckerman then presented Mr. Battles with a Certificate of Appreciation for his service on the Board from 2016-2023. Mr. Woodruff would receive his certificate later. Mr. Battles then expressed his appreciation for his time on the Board, through 3 fire chiefs and a number of board members. He especially thanked the members of his original Board for their assistance in helping him learn as a member.

There being no further business to come before the Board the meeting was adjourned at 6:03 p.m.

Respectfully submitted,

  
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Jan K. Hansen, Recording Secretary

Approved:

  
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Board Chair