

CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

BOARD OF DIRECTORS MEETING

JULY 16, 2020

- 1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Grady at 5:48 p.m. on Thursday, July 16, 2020.
- 2. Pledge of Allegiance.** President Grady led those present in the Pledge of Allegiance.
- 3. Roll Call.** Directors present were Reda Eckerman, Tim Grady, and Peter Carlich; Dave Brooks was absent and Kevin Battles was excused. A quorum was present.
- 4. Approval of Minutes.** It was moved by Mrs. Eckerman, seconded by Mr. Carlich, to approve the minutes of the Board of Directors meeting on June 18, 2020 as presented; motion carried.

At this time President Grady changed the agenda to allow for Jeff Humphreys from Mackenzie to do a presentation of some of the projects which they have done and the various kinds of assistance which can be provided. They specialize in assessment, design, and execution of emergency response facilities, and have been involved in the remodel or new construction of over 100 fire and police stations. Mr. Humphreys explained the procedures they go through and the services they can provide from the beginning needs assessment, site determination, design, bond issues, etc., to final construction. Their costs are based on the extent of services which are required.

- 5. Citizen Participation.** None.

- 7. Volunteer Report.** Vice President Erich Knudson reported that they are working on a fire response program with the volunteers; Wendy Knudson is the Volunteer Coordinator. They have a few new volunteers and the ranks are getting up there. Mr. Grady commented on how good their response times have been. Mr. Knudson showed the Board one of the masks they have had made supporting the volunteers; they will sell for \$10 with the money going to the Association. Mr. Carlich added that he had attended the last meeting and thought it went well. Chief Woodson thanked both the Knudson's for the great work he has been doing as Public Information Officer and for their work with the volunteers. Mr. Carlich expressed his appreciation for the work done broadcasting the Board meetings.

- 6. Staff Report.** Chief Woodson reported a total of 85 calls for June: 31 fire, 38 EMS, 6 vehicle crash, 1 water/surf rescue, 7 lift assist, and 2 other assist. This is 33 more calls for June than last year, and 24 more ytd.

- 8. Finance Report.** Mr. Quick reported an unofficial ending balance for the fiscal year of \$810,492. The check was received for the November 2019 conflagration in California; the net difference was \$10,492 more than the expenses. We should be receiving the check from the USDA grant. Vehicle repairs were \$16,116 over budget. Mr. Grady asked if that could be broken down by vehicle in order to determine which are costing the most; Mr. Quick said he could do that. Following a discussion of what constitutes repairs, Mr. Quick will consider adding an additional line item for vehicle equipment and supplies. Moved by Mr. Carlich, seconded by Mrs. Eckerman, to accept the financial report as presented; motion carried. Moved by Mrs. Eckerman, seconded by Mr. Carlich, to pay the bills; motion carried. Mr. Quick will prepare a resolution for the next meeting to have Mr. Carlich added as a signatory on the bank account.

- 9. Correspondence.** None.

- 10. Old Business. Tidewater.** Mrs. Eckerman, Mr. Brooks, and Chief Woodson met with the County Planner, and if it has always been a fire station then repairs are under preexisting codes. Both Mr. Grady and Mr. Carlich remember it as always a fire station, but suggested contacting Frank Woosley, as he would know the building history. DEQ drilling and core samples would not be required as long as there is

no excavation, and seismic is required only for new construction. Discussion of possible repair procedures. It was recommended by the county to go with Phase 2 of testing if purchase of the building is to be considered. Chief Woodson and Chief Mason have discussed the fact that funds could be available for seismic upgrades during the repairs.

Mr. Grady asked about the generator at Five Rivers, which apparently has not been charging the battery. Mr. Erichson said he thought it was not functioning properly because it hadn't been used for so long, and he would look into it and make sure it gets fixed.

11. New Business. SDAO is still under travel restrictions, and will be postponed until next month.

12. Chief's Report. Chief Woodson reported that every Wednesday he calls in to the agencies for COVID 19 reports; the crew assisted the Lincoln County School District in moving their disaster supplies to a non-rodent-infested storage unit; they are back to weekly training drills on Monday evenings and last Monday everyone got trained on the new SCBAs. There were two CERT mask distribution events with a total of 5,097 in Waldport and 1,658 in Yachats, and the burn-to-learn was well-attended and cleaned up an area on Hwy. 34. Karen Apland, Administrative Assistant, turned in her resignation as she has too many things going on, and Chief Woodson expressed his appreciation for all the great work she has done. He has posted the position internally for applicants.

13. President's Report. Mr. Grady noted that he has been impressed with the response to calls; the volunteers are working their butts off and he really appreciates it. Mrs. Eckerman mentioned that at the Oversight Committee meeting in the afternoon Seal Rock was also happy with the joint operations.

14. Questions from the citizens and viewing audience. None.

15. Good of the Order. None. At 7:02 Dave Brooks arrived for the meeting.

EXECUTIVE SESSION. At 7:03 p.m. Mr. Grady closed the regular Board meeting and called an Executive Session pursuant to ORS 192.660(2)(a) employee issues and ORS 192.660(2)(e) real estate transactions. At 8:12 the Executive Session ended and the Board returned to regular session. No decisions were made.

Action Taken: None.

There being no further business to come before the Board the meeting was adjourned at 8:13 p.m

Respectfully submitted,

Jan K. Hansen, Recording Secretary

Approved:

Board Chair

DRAFT