

CENTRAL OREGON COAST FIRE AND RESCUE DISTRICT

FEBRUARY 26, 2016

BOARD MEETING MINUTES

1. Call to Order – Pledge of Allegiance: Board Chair called the meeting to order at 5:30 p.m. The Pledge of Allegiance was recited.
2. Roll Call: Board Members Woodruff, Quayle, Phillips, Brooks and Grady answered the roll. A quorum was present.
3. Public Comments/Special Guests: None.
4. Executive Session: At 5:34 p.m. the Board recessed into Executive Session, pursuant to ORS 192.502(1) and 192.502(9)(a). The Board reconvened in Open Session at approximately 8:05 p.m.
5. Actions, If Any, From Executive Session: Mr. Grady moved that, due to the extreme cash shortage and with regret, the force must be reduced to two paid staff, pending the outcome of the May election, and any funds that it may bring. Mr. Brooks seconded, and the motion carried unanimously.

Discussion ensued. Salient points included the following: Coverage will be handled through mutual aid with PacWest and Yachats. The ambulance service request will be submitted to the Board of Commissioners with a letter of explanation regarding the current financial status of the District and the anticipated tax levy. March 1 is the effective date for the staff reduction, due to the fact that the District does not currently have enough revenue to cover payroll for the month of March. The District has been operating with around \$300,000 in tax revenues, and the payroll expenses are around \$600,000. The Board members had personally borrowed money last year to cover District expenses, which had to be paid back in May, reducing the current year's tax revenues by a significant amount. Staff numbers were increased in June, in the anticipation of an increase in transfers, but the contract never was signed and the number of transfers had been dramatically reduced from what had been promised. Though there was a significant amount of overtime put in by existing staff, it did not meet the justification for hiring additional personnel, given the additional benefits that would also be required. The layoffs would be done by seniority, and the Board would not be involved in the decisions. It was explained that even if the levy passes, tax revenue will not be coming in until November, but the hope was that if the levy does pass, it would allow six full-time staff. It was acknowledged that several errors in paycheck calculations had occurred, but they have been rectified as soon as they

were discovered. A brief discussion also ensued regarding the ISO rating and the potential need for improvements at the Tidewater and Five Rivers stations, including staffing, but it was also noted that more information was needed, and the timeframe would allow for further discussion before action is necessary.

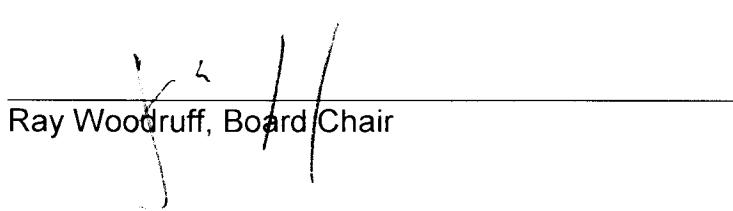
6. Good of the Order: The Board decided that a special meeting should be scheduled to further discuss the proposed ballot measure for ambulance services. Consensus of the Board was to hold the meeting on February 28 at 4:00 p.m.
7. Adjournment: At 9:10 p.m., there being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,



Reda Q Eckerman, Recording Secretary

Approved,



Ray Woodruff, Board Chair