

## CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

### BOARD OF DIRECTORS MEETING

OCTOBER 15, 2020

**1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Grady at 5:46 p.m. on Thursday, October 15, 2020.

**2. Pledge of Allegiance.** President Grady led those present in the Pledge of Allegiance.

**3. Roll Call.** Directors present were Reda Eckerman, Tim Grady, Peter Carlich, and Dave Brooks; Kevin Battles was excused. A quorum was present.

**4. Approval of Minutes.** It was moved by Mr. Brooks, seconded by Mrs. Eckerman, to approve the minutes of the Board of Directors regular meeting on September 17, 2020; motion carried. It was moved by Mrs. Eckerman, seconded by Mr. Carlich, to approve the minutes of the Board of Directors special work session on September 14, 2020; motion carried.

**5. Citizen Participation.** None.

**6. Staff Presentation.** Chief Woodson had not yet been able to tabulate the calls for September but would email the information to the Board when finalized. There is still an increasing call volume, and he anticipates a probable total for the year of over 1,000.

**7. Volunteer Report.** Association Vice President Knudson reported more new recruits going through training and more interest on the part of the volunteers.

**8. Finance Report.** Mr. Quick reported cash on hand of \$668,491 at the end of September, and not a lot of expenses other than vehicle repairs. One thing he did note was an increase in Worker's Comp from \$14,250 to \$19,260. This is set by Special Districts. Mr. Quick will look into it, but he also noted that payroll has increased. Discussion followed of changes in what is covered now by Worker's Comp. Moved by Mr. Brooks, seconded by Mrs. Eckerman, to accept the financial report as presented; motion carried. Moved by Mrs. Eckerman, seconded by Mr. Brooks, to pay the bills; motion carried.

**9. Correspondence.** Nothing other than what was already distributed by Chief Woodson.

#### **10. Old Business.**

**a. Tidewater.** Mr. Brooks reported that he is working with Western Title and is close to being done. One issue that had come up is the question of what kind of entity COCFRD is; it is a municipality, not a special district. Chief Woodson said that he had checked with the attorneys regarding using an employee as project supervisor and it was fine; Lieutenant Knudsen meets the criteria. We will still have to bid out for the roof, etc., and pay prevailing wages.

**b. Mackenzie regarding the City Property.** Chief Woodson reminded the Board of the presentation that had been done by Jeff Humphreys of Mackenzie and the discussion of bond issues and the purchase of the city property. He has asked them for a quote on evaluating the complex here and what it would cost to make it usable and meet the necessary standards.

**11. New Business.** None. Mr. Grady had thought about the Scottpaks we had just purchased and wondered about donating anything to the fire departments in the eastern parts of the state who had lost so much, but Chief Woodson had checked and they were doing fine. The fire truck that burned was not the one we had donated.

**12. Chief's Report.** Chief Woodson reported that the election paperwork was finalized and the information was in the voter's pamphlet. Lieutenant Knudson and Assistant Chief Mason are working on a brochure to be sent to the voters tomorrow or Monday. Chief Woodson had planned on being able to speak to local organizations about the levy, but Covid cancelled that. Chief Woodson and the Board expressed their appreciation for the great job Erich Knudson and his Information Station perform in their media coverage of the activities of the District. Covid 19 meetings are still being held, and they are still working on changes on dispatch tones. Cruzin' for Crab was successful. Reimbursement for the Echo fire participation has been resubmitted and should be better than originally thought. Engine 7201 refurbishment costs amounted to \$37,470, but that didn't include labor so the adjusted total would be \$49,470. This is an investment as the plan is to keep it for at least another 10 years. Moved by Mrs. Eckerman, seconded by Mr. Carlich, to proceed with the refurbishment of Engine 7201; motion carried. Mr. Quick will look at the budget to determine which funds will be used to cover the cost. Assistant Chief Mason had distributed a report on the Firefighter 1 Academy he is conducting; he said it is going well and he has 12 new members, including an additional Chaplain. He also wanted to say how proud he was of the responders at Barclay Meadows; they were first on the scene and did a really good job and kept it from spreading.

**13. President's Report.** None.

**14. Questions from citizens and viewing audience.** Lieutenant Knudsen wanted to know when he could start on Tidewater, as he needs to get the asbestos abatement scheduled. Since the work would have to be done anyway, he was advised to go ahead and schedule it for December or January as that is the earliest he can get it done. He will get some bids together to get the roof trusses, etc. ready to go. Consensus of the Board was to proceed with the repair work.

**15. Good of the Order.** Chief Woodson wanted to take the opportunity to do a very heartfelt "Thank You" to everyone who had given him so much support and assistance during the time he had to take off in the loss of his mother.

There being no further business to come before the Board, the meeting was adjourned at 6:33 p.m.

Respectfully submitted:

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Jan K. Hansen, Recording Secretary

Approved:

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Board Chair