

# CENTRAL OREGON COAST FIRE & RESCUE DISTRICT

## BOARD OF DIRECTORS MEETING

MAY 16, 2024

- 1. Call to Order.** The regular meeting of the Central Oregon Coast Fire & Rescue District Board of Directors was called to order by President Eckerman at 5:01 p.m. on Thursday, May 16, 2024 following the Budget Committee meeting. She reviewed the process for participation by viewers of the live-streamed meeting.
- 2. Roll Call.** Directors present were Zach Akin, Rick Booth, Reda Eckerman, Jon MacCulloch, and Greg Dunn. A quorum was present.
- 3. Pledge of Allegiance.** Already performed at the previous Budget Committee meeting.
- 4. Approval of Minutes.** Moved by Mr. Dunn, seconded by Mr. MacCulloch, to approve the minutes of the regular Board meeting on April 18, 2024 as presented; motion carried.
- 5. Citizen Participation.** None.
- 6. Reports. Staff.** Office Administrator Wendy Rush reported that the survey postcard has been sent out and it should be received soon; it was sent to "current resident". Cost came to \$1,244 and included printing and mailing. A report will be compiled at the end. She was able to set it up to ensure that there would be no duplicate entries. **Volunteer.** None. **Union.** None.
- 7. Finance Report.** Mr. Quick reported cash on hand at the end of April of \$446,753. The current levy taxes received are on track and prior taxes are over budget. Personnel costs are still running high and close to budget, mainly due to overtime. Discussion of dispatch costs; we won't know how they stand until the final billing. It cost \$140 to publish the Budget Hearing notice in Yachats News, compared to \$850 last year for the newspaper. Moved by Mr. Dunn, with a conflict on Check #74408, seconded by Mr. MacCulloch, to accept the financial report as presented and to pay the bills; motion carried.  
  
Mr. Quick presented two resolutions regarding the Equipment Reserve, one to continue the reserve and one to discontinue. Both were read by Mrs. Eckerman. Discussion; Chief Mason recommended closing the reserve. Moved by Mr. Dunn, seconded by Mr. MacCulloch, to approve **Resolution #2024-04 A Resolution Regarding the Discontinuance of the Equipment Reserve Fund**; motion carried.
- 8. Old Business.** None.
- 9. New Business. MOU-Emergency Cache.** Chief Mason has been in contact with the school district to discuss an emergency supply plan; they have agreed with it. We would move the Connex to Crestview School to coordinate with their supplies and give the trailer at Corona Court back to the County. The school district would like to do an mou, draft submitted; next year's review of emergency preparedness plans may change things but this would work for now. Moved by Mr. MacCulloch, seconded by Mr. Akin, to accept the Disaster Supply Cache Memorandum of Understanding as finalized; motion carried.

Mrs. Eckerman read **Resolution #2024-05 A Resolution Regarding a Tax Anticipation Note for the Purpose of Financing Short Term Operational Expenditures**. This had been discussed during the budget meeting. Moved by Mr. Dunn, seconded by Mr. Akin, to approve Resolution 2024-05; motion carried.

**10. Chief's Report.** Chief Mason summarized the status of the current grants. The seismic grant should have notification in May; if he hasn't heard by the end of May he will call and check on the progress. The OFSM tender should be going out soon, and the SPIRE PWC should get here this month. He won't hear from the FEMA AFG grants until September. He is applying to FEEP for upgrades and equipment on HB73. Congresswoman Val Hoyle communicated last week with a request for a lot of information; he's hopeful. Tender 74 is still here; the surplus hose can now be sent out. He plans to have 4 staff and the wildland fighters available for Beachcombers and 5 vehicles in the parade. He has been working with CERT on the parade street closures. He made all the approved changes in his employment contract and gave it to Mrs. Eckerman, ready for signing. He congratulated Captain John Townley on getting a grant from Three Rivers for a new float pump, essential equipment for the parts of the district upriver.

**11. Good of the Order/Adjournment.** Captain Knudson showed a video of the work that he has done on the new heavy brush truck. He has put in 112 hours, a savings of about \$16,000 worth of labor elsewhere, on the transformation. In addition to going live at the meeting he will also post the video publicly with acknowledgment of the contributions from various vendors. The "new" truck, HB 73, was parked outside for the Board to view.

There being no further business to come before the Board the meeting was adjourned at 5:38 p.m.

Respectfully submitted,

  
Jan K. Hansen, Recording Secretary

Approved:

  
Board Chair